



Recruitment in Partnership

Your Potential... Our Passion...

NEW CLIENT ACCOUNT FORM

| | | |
|---|----------------------------|------------------|
| COMPANY NAME: | | DATE: |
| 1. SITE NAME & ADDRESS: | | |
| | | POSTCODE: |
| CONTACT NAME: | PHONE NO: | |
| POSITION IN COMPANY: | EMAIL: | |
| 2. FULL LEGAL NAME OF THE COMPANY THAT SHOULD APPEAR ON THE INVOICE: | | |
| | | |
| 3. INVOICE ADDRESS: | | |
| | | POSTCODE: |
| 4. NAME OF DEPARTMENT THAT SHOULD APPEAR ON THE INVOICE: | | |
| | | |
| 5. COMPANY REG NO: | COMPANY VAT REG NO: | |
| 6. PURCHASE ORDER REQUIRED: YES NO | | |
| 7. NAME & CONTACT DETAILS OF PERSON RESPONSIBLE FOR PAYING ACCOUNTS | | |
| NAME: | PHONE NO: | |
| EMAIL: | FAX: | |
| 8. NAME(S) & CONTACT DETAILS OF PERSON(S) REQUIRING COPY OF INVOICE(S) FOR PAYMENT | | |
| NAME: | PHONE NO: | |
| POSITION IN COMPANY: | EMAIL: | |
| 9. AGREED PAYMENT TERMS 7 14 30 | | |



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I have read, signed and agree to the Terms & Conditions of Business as set out in Recruitment in Partnership Ltd.'s Terms of Engagement for the Supply of Temporary Workers.

| | | | |
|------------|--|-----------|--|
| PRINT NAME | | JOB TITLE | |
| SIGNATURE | | DATE | |

Invoices will be sent to the named person(s) by email each week with a copy of the signed timesheet(s), to be paid as per the Agreed Terms.

Zodeq Limited A/C No; 76747719 S/C No; 600846

VAT No: 284978631 Co Reg No: 10909094

Recruitment in Partnership Ltd, Soldiers Quarters No 3 Crownhill Fort, Crownhill Fort Road, Plymouth, PL6 5BX T:01752 858580

ria@recruitmentinpartnership.com

NOTICE OF ASSIGNMENT

The debt represented by this invoice has been purchased by and assigned by Zodeq Limited and is to be paid to Zodeq Ltd at 1st Floor, The Exchange, 1 St John Street, Chester, CH1 1DA T; 01244617087

OFFICE USE ONLY:

| | | | |
|-------------------|--|------------------|--|
| CLIENT REF NUMBER | | DATE ADDED TO E3 | |
|-------------------|--|------------------|--|